

Minutes of Dingley Annual Parish Council Meeting held on Wednesday 6th May 2020 at 7 pm. This was held via Electronic Conferencing on account of the Government social distancing requirements during this Coronavirus Pandemic.

Members Present	Cllr B Jones (Chair) Cllr S Dudson (Vice Chair) Cllr E Whitesides Cllr E Lomer-Wood Mrs Justina Medwell (Clerk)
Others in Attendance	Borough Cllr D Howes

Minute		Action
994	<p>Election of Chair: The position of Chair was open to all Councillors. Cllr Whitesides nominated Cllr Jones and was seconded by Cllr Dudson. Cllr Jones agreed to become Chair.</p> <p>The Chair will then duly complete and sign the Declaration of Office, witnessed by the Responsible Financial Officer.</p>	
995	<p>Election of Vice Chair: The position of Vice Chair was opened to all Councillors. Cllr Jones nominated Cllr Dudson and was seconded by Cllr Whitesides. Cllr Dudson agreed to become Vice-Chair.</p> <p>The Vice Chair will then duly complete and sign the Declaration of Office, witnessed by the Responsible Financial Officer.</p>	
996	<p>Co-option of New Councillor: The Council agreed to co-opt Mrs Elaine Lomer-Wood to fill the casual vacancy which arose from the resignation of Cllr Hinxman. Proposed Cllr Dudson Seconded Cllr Whitesides Cllr Lomer-Wood duly completed and signed the Register of Members' Interests and the Declaration of Office, witnessed and returned to the Clerk.</p> <p>At this point the Council thanked the retired Cllr Hinxman for his outstanding commitment and contribution to the village during his many years on the Council.</p>	
997	<p>To receive and approve apologies: Fiona Barnaby (Village Hall Committee)</p> <p>The Council noted the resignation of Cllr Anderson. Kettering Borough Council has been notified of the casual vacancy and the position has been advertised. Cllr Anderson was thanked for her contribution during her time as a councillor.</p>	
998	<p>Member's declaration of interest in items on the Agenda and any changes to the members Register of Interests: There were no declarations of interest in items on this agenda or changes to the members Register of Interests.</p>	

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999	<p>To approve and sign the minutes of the last Parish Council meeting:</p> <p>The minutes of the meeting held on 4th March 2020 were agreed as a true record of that meeting and were duly signed on behalf of the Chair by the Clerk.</p> <p>Proposed Cllr Whitesides Seconded Cllr Dudson</p>	
1000	<p>Matters Arising from the last Parish Council meeting:</p> <p>The Council noted that due to the coronavirus pandemic and resulting lockdown, Town and Parish Council elections had been postponed until May 2021.</p> <p>It was noted that the scheduled litter pick scheduled had not been able to take place. The Council will liaise with the Village Hall Committee to rearrange a date for late autumn.</p>	
1001	<p>Open Forum – Members of the public and press are invited to address the Council:</p> <p>There were no members of the public present. Cllr Whitesides passed on a comment about the poor state of the Kennel Field. The Council noted that this was a privately owned field.</p> <p>(Meeting closed to the public.)</p>	
1002	<p>Planning:</p> <p>KET/2019/0912 - Land off Braybrooke Road 6 new dwellings</p> <p>The Council noted that this application had been withdrawn.</p>	
1003	<p>(i) Friends of Dingley Park and Access to Dingley Woods (Dingley Dell):</p> <p>Cllr Dudson informed the Council that the Park remains open during this time and that the 2019 membership will be extended to include 2020 at no extra cost. All new applications will have a reduced annual membership fee of £15. Borough Cllr Howes was asked to organise another meeting with the agent to try to establish a way forward with the extension of opening times and access to Dingley Woods.</p>	
	<p>(ii) Safety Review of Parish Assets:</p> <p>Cllr Dudson carried out an inspection of the defibrillator, stating that all was in order. Cllr Whitesides reviewed the bus shelters and notice board. Apart from a faulty lock on the notice board doors all are in order.</p>	
	<p>(iii) Emergency Plan:</p> <p>Cllr Dudson informed the Council that he had met with the Village Hall Committee for its input into the plan. It was suggested that the next step would be to circulate to all residents for their input in terms of local services and willing volunteers.</p> <p>The Council commended Cllr Dudson for all his work with this.</p>	
1004	<p>Financial Matters:</p> <p>Internal Audit Report:</p> <p>The Clerk informed the Council that the accounts had been successfully presented to the Internal Auditor with no issues raised.</p> <p>(i) Approval of Certificate of Exemption 2019/20</p> <p>The Council noted that its gross income or expenditure did not exceed £25,000 in the year ending 31st March 2020 and therefore agreed to certify itself as exempt from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations 2015.</p> <p>Proposed Cllr Dudson Seconded Cllr Jones</p>	

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1004	<p>The Certificate of Exemption was then duly signed by the Chair and Responsible Financial Officer and will be returned to the External Auditor.</p> <p>(ii) Approval of Approval of Annual Governance Statement 2019/20 The Council considered and approved the Annual Governance Statement 2019/20. Proposed Cllr Whitesides Seconded Cllr Dudson</p> <p>This was duly signed by the Chair and Responsible Financial Officer</p> <p>Approval of Annual Accounting Statement 2019/20 The Clerk had prepared the 2019/2020 Financial Accounts in accordance with the Accounts and Audit Regulations 2015 and circulated prior to the meeting.</p> <p>The Council considered and approved the Annual Accounting Statement 2019/20. Proposed Cllr Jones Seconded Cllr Dudson</p> <p>This was duly signed by the Chair and Responsible Financial Officer.</p> <p>(i) Payments The following cheques were presented for signature and unanimously agreed:</p> <table border="0"> <tr> <td>100589</td> <td>J Medwell – Clerk wages and admin expenses for March</td> <td style="text-align: right;">£331.80</td> </tr> <tr> <td>100590</td> <td>ICO – Data Protection</td> <td style="text-align: right;">£40.00</td> </tr> <tr> <td>100591</td> <td>NCALC - Membership</td> <td style="text-align: right;">£182.59</td> </tr> <tr> <td>100592</td> <td>Ian Arnott – Internal Audit Fee</td> <td style="text-align: right;">£75.00</td> </tr> </table> <p>Receipts</p> <table border="0"> <tr> <td>Precept</td> <td style="text-align: right;">£5,055.00</td> </tr> </table> <p>(ii) Financial Statement and Bank Reconciliation</p> <table border="0"> <tr> <td>Current Account</td> <td style="text-align: right;">£8,067.22</td> </tr> <tr> <td>Less Ring fenced - Defibrillator Monies</td> <td style="text-align: right;">£270.00</td> </tr> <tr> <td style="padding-left: 20px;">- Transparency Fund</td> <td style="text-align: right;">£336.37</td> </tr> <tr> <td>Total Balance of Reserves</td> <td style="text-align: right;"><u>£7,460.85</u></td> </tr> </table> <p>All matters pertaining to finance are displayed on the website on dingley-pc.gov.uk</p>	100589	J Medwell – Clerk wages and admin expenses for March	£331.80	100590	ICO – Data Protection	£40.00	100591	NCALC - Membership	£182.59	100592	Ian Arnott – Internal Audit Fee	£75.00	Precept	£5,055.00	Current Account	£8,067.22	Less Ring fenced - Defibrillator Monies	£270.00	- Transparency Fund	£336.37	Total Balance of Reserves	<u>£7,460.85</u>	JM
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1005	<p>Parish Highways:</p> <p>Village Footpaths – It had been brought to the Council’s attention that the field through which the footpath runs had recently been ploughed making access difficult. The Council noted that the landowner should mark this out once the field had been cultivated and sown.</p> <p>Correspondence had been received from a local resident notifying the Council of a change to the fencing and questioning any existing rights to walk through the field behind Harborough Road to reach the footpath rather than along the Main Road. The Council was sympathetic to the request but noted that this was a private field with no rights of access.</p> <p>A request had also been received to upgrade the styles along the footpath to dog friendly ones. Cllr Whitesides will have a look at these before an approach is made to NCC.</p>	EW																						

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1006	<p>Correspondence: Amongst other correspondence were the following items, all e-mailed:</p> <ul style="list-style-type: none"> i. NCALC – eUpdates and Coronavirus Briefings ii. KBC – Information on Elections and Parish Council Meetings iii. Police Commissioner – OPFCC Newsletter iv. NCC – Future Northants v. Local Resident – Land behind Harborough Road <p>Borough Cllr Howes informed the Council that Kettering Borough Council is gradually getting back to normal after focusing on feeding and looking after the vulnerable in conjunction with NCC and the NHS. Council officers are working from home and planning meetings are taking place electronically via zoom.</p>	JM
1007	<p>New items for inclusion on the agenda for the next Parish Council meeting: Co-option of new councillor</p>	
1008	<p>Date of next meeting: Wednesday 3rd June 2020</p>	

The Meeting Closed at 8.15 pm

Chairman

Date