

**Minutes of Dingley Parish Council Annual General Meeting held on  
Wednesday 3<sup>rd</sup> May 2017  
at 19.30 hours in the Village Hall, Church Lane, Dingley**

<b>Members Present</b>	Cllr Jones (Chair) Cllr Linsell (Vice Chair) Cllr Hinxman Cllr Garratt Mrs Justina Medwell (Clerk)
<b>Others in Attendance</b>	Borough Councillor David Howes PC Keith Miller

Minute		Action
675	<p><b>Election of Chair:</b> The position of Chair was open to all Councillors. Cllr Garratt nominated Cllr Jones and was seconded by Cllr Linsell. Cllr Jones <b>agreed</b> to become Chair.</p> <p>The Chair then duly completed and signed the Declaration of Office, witnessed by the Responsible Financial Officer.</p>	
676	<p><b>Election of Vice Chair:</b> The position of Vice Chair was opened to all Councillors. Cllr Hinxman nominated Cllr Linsell and was seconded by Cllr Garratt. Cllr Linsell <b>agreed</b> to become Vice-Chair.</p> <p>The Vice Chair then duly completed and signed the Declaration of Office, witnessed by the Responsible Financial Officer.</p>	
677	<p><b>To receive and approve apologies:</b> Cllr Anderson (Work Commitments) County Cllr Allan Matthews</p>	
678	<p><b>Member's declaration of interest in items on the Agenda:</b> None declared.</p> <p>There were no changes to the members Register of Interests.</p>	
679	<p><b>To approve and sign the minutes of the last Parish Council meeting:</b> The minutes of the Parish Council meeting held on 5<sup>th</sup> April 2017 were <b>agreed</b> as a true record of that meeting and were duly signed by the Chair. Proposed Cllr Linsell      Seconded Cllr Garratt</p>	
680	<p><b>Matters Arising from the last Parish Council meeting:</b> The Council noted that a letter with accompanying photographs had been sent to the CEO of the Big Lottery expressing thanks on behalf of the village for its contribution to the refurbishment of the Village Hall.</p>	

Minute		Action
681	<p><b>Open Forum – Members of the public and press are invited to address the Council:</b></p> <p>The Chair welcomed the visitors.</p> <p>PC Miller informed the Council that there were no recorded incidents of crime in Dingley during the last month. There were though, the Council noted, incidents of unreported crime on Harborough Road and in Brampton Ash and it highlighted the importance of recording any incidents to the police in order that all residents can be made aware and be vigilant as necessary.</p> <p>Borough Councillor Howes asked whether there may be a requirement for a community minibus service in the village.</p> <p>The Chair thanked PC Miller who duly left the meeting at 8.00 pm</p> <p>(Meeting closed to the public.)</p>	
682	<p><b>Ongoing Matters:</b></p> <p><b>(i) Unitary Status:</b> There was nothing further to report at this time.</p> <p><b>(ii) Access to Dingley Hall Park:</b> The Chair reported that the new 'Friends of Dingley Park' scheme has been set up and will be presented at the Annual Village Meeting on 5<sup>th</sup> May. Access points into the Park are still to be established. Cllr Linsell will contact the Chair of Dingley Hall Gardens to clarify and agree these entry points.</p> <p><b>(iii) Neighbourhood Watch:</b> Cllr Hinxman informed the Council that he had delivered the Village Survey and Neighbourhood Watch information to 82 households in the parish. He had received responses to the survey from 50 of those and 40 had signed up to Neighbourhood Watch. Cllr Hinxman will give a preliminary report on the results of this survey at the Annual Village Meeting on 5<sup>th</sup> May.</p> <p>The Council commended Cllr Hinxman on his excellent efforts with this initiative.</p> <p><b>(iv) Casual Vacancies:</b> The Council observed the imminent resignation of two members of the council who are moving out of the area. The Clerk will start the process of informing the returning officer at Kettering Borough Council and advertising these casual vacancies.</p> <p><b>(v) Annual Village Meeting:</b> The Council was reminded of the Annual Village Meeting on 5<sup>th</sup> May. The Chair will present an annual report and the clerk will provide a financial statement.</p>	<p>AL</p> <p>RH</p> <p>JM</p> <p>BJ JM</p>
683	<p><b>Planning:</b></p> <p><b>KET/2017/0083 8 Harborough Road Extension of Existing Dropped Kerb</b></p> <p>For information - This application had been approved by Kettering Borough Council.</p>	

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684	<p><b>Financial Matters:</b></p> <p><b>(i) Payments</b></p> <p>The following cheques were presented for signature and unanimously <b>agreed</b>:</p> <table border="0"> <tr> <td>100527</td> <td>Village Hall Committee - Recladding Hall</td> <td style="text-align: right;">£8,312.00</td> </tr> <tr> <td>100528</td> <td>J Medwell – Clerk wages and expenses March</td> <td style="text-align: right;">£272.55</td> </tr> <tr> <td>100529</td> <td>Ian Arnott – Internal Audit</td> <td style="text-align: right;">£60.00</td> </tr> <tr> <td>100530</td> <td>Wilko – Stationery</td> <td style="text-align: right;">£27.67</td> </tr> <tr> <td>100531</td> <td>Came and Company – Insurance</td> <td style="text-align: right;">£311.96</td> </tr> <tr> <td>100532</td> <td>Cllr Hinxman – Village Survey Printing</td> <td style="text-align: right;">£40.80</td> </tr> </table> <p><b>Receipts</b></p> <table border="0"> <tr> <td>KBC Precept</td> <td style="text-align: right;">£3,800.00</td> </tr> <tr> <td>VAT Refund</td> <td style="text-align: right;">£24.50</td> </tr> </table> <p><b>(ii) Financial Statement and Bank Reconciliation</b></p> <table border="0"> <tr> <td>Current Account</td> <td style="text-align: right;">£5,754.10</td> </tr> <tr> <td>Total Balance of Reserves</td> <td style="text-align: right;"><b><u>£5,754.10</u></b></td> </tr> </table> <p>The Bank Reconciliation and Bank Statement was unanimously approved and then duly signed by the Chairman.</p> <p><b>(iii) Internal Audit Report 2016/17</b></p> <p>Clerk reported that following a successful internal audit, with no issues raised by the internal auditor, the 2016/17 accounts will be presented to the External Auditor.</p>	100527	Village Hall Committee - Recladding Hall	£8,312.00	100528	J Medwell – Clerk wages and expenses March	£272.55	100529	Ian Arnott – Internal Audit	£60.00	100530	Wilko – Stationery	£27.67	100531	Came and Company – Insurance	£311.96	100532	Cllr Hinxman – Village Survey Printing	£40.80	KBC Precept	£3,800.00	VAT Refund	£24.50	Current Account	£5,754.10	Total Balance of Reserves	<b><u>£5,754.10</u></b>	
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685	<p><b>Parish Highways Report:</b></p> <p><b>Definitive Map – Rights of Way Improvement Plan:</b></p> <p>The Council thanked footpath warden Tony Lucas for carrying out the audit of the footpaths in the parish. The results from this have now been returned to Northamptonshire County Council Rights of Way.</p> <p><b>Church Lane Resurfacing:</b></p> <p>The Council noted that it was awaiting dates from David Wheway regarding a meeting with the 'Residents of Church Street' Committee and <b>agreed</b> to send a representative from the Council.</p>																											
686	<p><b>Correspondence:</b></p> <p>Amongst other correspondence were the following items, all e-mailed:</p> <ol style="list-style-type: none"> <li>I. KBC – Rural Forum Meeting – 26<sup>th</sup> April</li> <li>II. NCC Highways – VAS Camera Information</li> <li>III. KBC – Capital Community Grant Schemes</li> </ol> <p>The Council <b>agreed</b> to research the possibility of a community defibrillator using the Capital Grant.</p>																											
687	<p><b>New items for inclusion on the agenda for the next Parish Council meeting:</b></p> <p>Casual Vacancies Parish Defibrillator</p>																											
688	<p><b>Date of next meeting:</b></p> <p>Wednesday 7<sup>th</sup> June 2017 at 7.30pm</p>																											

The Meeting Closed at 9.40 pm

Chairman ..... Date .....

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