

**Minutes of Dingley Parish Council Meeting held on Wednesday 7th December
2016
at 19.30 hours in the Village Hall, Church Lane, Dingley**

Members Present	Cllr Jones (Chair) Cllr Linsell (Vice Chair) Cllr Hinxman Cllr Garratt Mrs Justina Medwell (Clerk)
Others in Attendance	Borough Cllr Howes (arrived 8.18 pm) and County Cllr Matthews R. Knight – Trustee of Village Hall

Minute		Action
639	To receive and approve apologies: Cllr Anderson Work Commitments	
640	Member's declaration of interest in items on the Agenda: None declared.	
641	To approve and sign the minutes of the last Parish Council meeting: The minutes of the Parish Council meeting held on 7 th December 2016 were agreed as a true record of that meeting and were duly signed by the Chair. Proposed Cllr Garratt Seconded Cllr Hinxman	
642	Matters Arising from the last Parish Council meeting: The Council noted the start time for the next litter pick on 9 th April as being 12 noon. The Clerk will arrange delivery of the equipment and display the necessary poster.	JM
643	Open Forum – Members of the public and press are invited to address the Council: There were no members of the public present.	
644	Ongoing Matters: (v) Big Lottery Fund: This item was brought forward. Cllr Linsell was pleased to inform the Council that the application to the Big Lottery Fund for the re-cladding of the Village Hall had been approved. She confirmed that work could now start in the Spring as the Council had been advised that the sum of £8,312 had been transferred to the Parish Council Account. Over the past 2 years the Council has received in excess of £18,000 from the Big Lottery Fund towards refurbishment of the Village Hall. The Council and Richard Knight expressed their appreciation to Cllr Linsell for succeeding with this second application.	

Chairman

Date

Minute		Action
	<p>(i) Village Hall:</p> <p>Richard Knight, Trustee of the Village Hall, had been invited to the meeting to discuss the cost for the Parish Council's use of the hall as compared with other villages these charges were high. Richard Knight gave a brief overview of the history and function of the Village Hall including the annual running costs of £2,200. He stated that the Village Hall Committee relied on a few fundraising activities a year and hall bookings which included the annual charge of £240 for the Parish Council's use of the hall. The Council agreed this charge which would now be made up of 10 meetings a year at £10 per meeting and a discretionary top up donation of £140 on behalf of the village to enable the Committee to meet its costs. The Council requested a copy of the Village Hall accounts to display on the parish council website and suggested that the accounts were also placed on the village website for complete transparency.</p>	
	<p>(ii) Access to Dingley Hall Park:</p> <p>The Chair reported that he had met with Borough Councillor Howes and Mark Ferguson, agent for Dingley Hall Park regarding access to the park. He was pleased to inform the Council that approval had been received to re-instate an access scheme similar to the previously run 'Friends of Dingley Hall'. The Council expressed its appreciation and discussed how this scheme could be implemented, Cllrs Jones and Hinxman will pursue.</p>	<p>WJ RH</p>
	<p>(iii) Church Lane Resurfacing:</p> <p>A discussion took place regarding the Council's potential involvement in assisting with the raising of funds to resurface the top section of Church Lane from the A427 to the Village Hall. The Council agreed that there was nothing further to be done with this at his stage until a formal request with quotations for work had been received from the Church Lane Residents Committee.</p>	
	<p>(iv) : Neighbourhood Watch</p> <p>Cllr Hinxman was pleased to report that there were no crime statistics for this month.</p> <p>Cllr Hinxman circulated a draft 'Village Survey' which would be hand delivered to all residents in order to gauge their views about life in Dingley, the Parish Council and Neighbourhood Watch. He asked that the Council give some thought to the content of the survey which he hoped would be informative and unobtrusive. Cllr Hinxman said he would deliver to and collect this survey from all residents. The Council agreed to organise a meeting to progress this.</p>	<p>RH</p>
<p>645</p>	<p>Planning:</p> <p>There were no planning applications to discuss.</p>	

Minute		Action								
646	<p>Financial Matters:</p> <p>(i) Payments The following cheques were presented for signature and unanimously agreed:</p> <table border="0"> <tr> <td>100520</td> <td>J Medwell – Clerk wages and expenses</td> <td>January</td> <td>£271.71</td> </tr> <tr> <td>100521</td> <td>Dingley Village Hall</td> <td></td> <td>£240.00</td> </tr> </table> <p>(ii) Financial Statement and Bank Reconciliation Current Account £3,404.74 Total Balance of Reserves <u>£3,404.74</u></p> <p>The Bank Reconciliation and Bank Statement was unanimously approved and then duly signed by the Chairman.</p> <p>(iii) Review of Risk Assessment, Financial Regulations and Asset Register The Risk Assessment, Financial Regulations and Asset Register had been circulated to all Councillors prior to the meeting. These were reviewed and agreed with no amendments as set out in The Accounts and Audit Regulations 2015.</p>	100520	J Medwell – Clerk wages and expenses	January	£271.71	100521	Dingley Village Hall		£240.00	
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647	<p>Parish Highways Report:</p> <p>(i) Community Enhancement Gang 2017 – The Council agreed to keep the same requests for works around the parish as were identified but not completed in 2016. Cllr Garratt agreed to be the point of contact. The Clerk will submit the necessary paperwork. Cllr Garratt will monitor and pursue works previously scheduled for the new year by NCC Highways.</p> <p>(ii) Parking on Verges, Harborough Road –The Council continues to monitor this area. It was noted that an application had been submitted to Kettering Borough Council for 8 Harborough Road to create a vehicular access. Cllr Garratt said he would follow this up. At this point the Council expressed its concern at the state of the verges on Braybrooke Road which had been badly cut up by heavy vehicles using the road as a detour due the closure of the A6.</p> <p>(iii) Community Speed Watch 2017 – The Chair informed the Council that Cllr Anderson would continue to co-ordinate this scheme and organise the volunteers. The Council expressed its appreciation to Cllr Anderson.</p>	AG AG								
648	<p>Correspondence: Amongst other correspondence were the following items, all e-mailed:</p> <ol style="list-style-type: none"> I. KBC – NCC Cabinet Report on Bus Services in the County II. KBC – Rural Forum Minutes 1st December 2016 III. KBC – Future Consultation on Planning Applications IV. NCC – Draft Budget and Council Plan Consultation 2017-18 V. NCALC – eUpdate / Training Schedule / Information on External Auditor VI. KBC - Town and Parish Council Training – Invitation to Cllrs VII. KBC – Street Lighting Fault Reporting <p>Cllr Jones attended the KBC Budget Consultation Evening on 22nd January.</p>									
649	<p>New items for inclusion on the agenda for the next Parish Council meeting:</p> <p>Unitary Status To decide whether to appoint a Village Hall representative Cllr Garratt will attend the Rural Forum meeting on 2nd February and report at the next meeting.</p>									

Minute		Action
650	Date of next meeting: Wednesday 1 st March 2017 at 7.30pm	

The Meeting Closed at 9.23 pm

Chairman

Date

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