

**Minutes of Dingley Parish Council Meeting held on Wednesday 6<sup>th</sup> December  
2017  
at 7.30 pm in the Village Hall, Church Lane, Dingley**

<b>Members Present</b>	Cllr Jones (Chair) Cllr Garratt Cllr Hinxman Mrs Justina Medwell (Clerk)
<b>Others in Attendance</b>	Tony Lucas – Village Hall Committee Representative

Minute		Action
737	<b>To receive and approve apologies:</b> Cllrs Anderson and Linsell (Vice Chair) Borough Councillor David Howes	
738	<b>Member's declaration of interest in items on the Agenda and any changes to the members Register of Interests:</b> None declared. There were no changes to the members Register of Interests.	
739	<b>To approve and sign the minutes of the last Parish Council meeting:</b> The minutes of the meeting held on 1 <sup>st</sup> November 2017 were <b>agreed</b> as a true record of that meeting and were duly signed by the Chair. Proposed Cllr Garratt      Seconded Cllr Hinxman	
740	<b>Matters Arising from the last Parish Council meeting:</b> There were no matters arising.	
741	<b>Open Forum – Members of the public and press are invited to address the Council:</b> There were no members of the public present. (Meeting closed to the public.)	
742	<b>Ongoing Matters:</b> <b>(i) Neighbourhood Watch (NW):</b> Cllr Hinxman reported no incidents of crime in the parish this month but re-iterated that residents be aware of online and cold calling fraud. This information had been disseminated by Cllr Hinxman via the NW Bulletin and Village Pump.	
	Mr Lucas arrived at this point This item was brought forward <b>(iii) Parish Defibrillator Project:</b> Mr Lucas inquired of the Council on behalf of the Village Hall Committee what would be required with regards to the installation, management and liability of the defibrillator should the Village Hall Committee take responsibility for it. The Chair undertook to research the necessary information through East Midlands Ambulance Service and pass on to Mr Lucas before any further decision is made.	<b>BJ</b>

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	<p><b>(ii) Village Survey:</b> Cllr Hinxman informed the Council that the final survey report had been delivered to the majority of residents. The Council <b>agreed</b> to discuss in detail at each meeting a matter raised by this survey, the priority at this stage being traffic calming measures.</p>																							
	<p><b>(iv) Village Welcome Pack:</b> Cllr Hinxman reported that he was progressing with the production of the welcome pack.</p>	RH																						
	<p><b>(v) Budget 2018/19:</b> The Council discussed the budget at some length. It expressed concern at its low financial reserves particularly in light of the proposed NCC budget cuts which could potentially place more financial burden on the Parish Council in the future. The Council noted that issues raised in the village survey, such as a more regular clearance of overgrown vegetation along the footways or the purchase of amenity land would more than likely have to be funded by the Council itself. With this in mind the Council <b>agreed</b> that the only option would be to raise the precept quite considerably for the coming year. The Council <b>Resolved</b> to accept the Budget and to authorise a Precept of £4,824. Proposed Cllr Jones      Seconded Cllr Garratt</p>																							
	<p><b>(vi) Emergency Plan:</b> A discussion took place on Emergency Planning and whether the Council should produce such a plan. Cllr Garratt undertook to attend the NCALC Emergency Planning training in January in order for the Council to make an informed decision in pursuing this.</p>	AG																						
743	<p><b>Planning:</b> There were no applications to discuss.</p>																							
744	<p><b>Financial Matters:</b></p> <p><b>(i) Payments</b> The following cheques were presented for signature and unanimously <b>agreed</b>:</p> <table data-bbox="229 1240 1347 1391"> <tbody> <tr> <td>100540</td> <td>J Medwell – Clerk wages and expenses Nov/Dec</td> <td>£545.10</td> </tr> <tr> <td>100541</td> <td>TSO Host – Domain Name Renewal</td> <td>£70.00</td> </tr> <tr> <td>100542</td> <td>Curtis Website Design – Hosting and Maintenance</td> <td>£135.00</td> </tr> <tr> <td>100543</td> <td>Omni Print – Village Survey</td> <td>£27.00</td> </tr> </tbody> </table> <p><b>Receipts</b> None</p> <p><b>(ii) Financial Statement and Bank Reconciliation</b></p> <table data-bbox="229 1547 1347 1794"> <tbody> <tr> <td>Current Account</td> <td>£5,880.98</td> </tr> <tr> <td>Less Ring fenced - Defibrillator Monies</td> <td>£1,400.00</td> </tr> <tr> <td>- Section 50 Monies</td> <td>£260.00</td> </tr> <tr> <td>- Transparency Fund</td> <td>£336.37</td> </tr> <tr> <td><b>Total Balance of Reserves</b></td> <td><b><u>£3,134.51</u></b></td> </tr> </tbody> </table> <p>All matters pertaining to finance are displayed on the website on <a href="http://dingley-pc.gov.uk">dingley-pc.gov.uk</a></p> <p><b>(iii) External Audit 2018</b> The Council acknowledged information from NCALC and the Smaller Authorities Audit Appointments Ltd (SAAA) regarding the working of the external audit process in 2018 for council's with a turnover of less than £25,000. There will be further information to follow before the Council will make a decision to become exempt from the process.</p>	100540	J Medwell – Clerk wages and expenses Nov/Dec	£545.10	100541	TSO Host – Domain Name Renewal	£70.00	100542	Curtis Website Design – Hosting and Maintenance	£135.00	100543	Omni Print – Village Survey	£27.00	Current Account	£5,880.98	Less Ring fenced - Defibrillator Monies	£1,400.00	- Section 50 Monies	£260.00	- Transparency Fund	£336.37	<b>Total Balance of Reserves</b>	<b><u>£3,134.51</u></b>	
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745	<p><b>Parish Highways:</b></p> <p>Cllr Garratt brought to the Council's attention the fixed VAS sign which he believed may not be recording speeds accurately. The Clerk will report to NCC Highways via Street Doctor.</p> <p>The Council noted that repair works to potholes on Sutton Lane had been carried out by County Highways. It was also noted that a number of large trees which had been deemed unsafe had been removed from Sutton Lane.</p>	JM
746	<p><b>Correspondence:</b></p> <p>Amongst other correspondence were the following items, all e-mailed:</p> <ul style="list-style-type: none"> <li>I. NCALC – Response to NCC Budget Consultation Phase 1</li> <li>II. Police – Crime Statistics</li> <li>III. NCALC – Budgeting and Precept Information</li> <li>IV. KBC – Rural Forum Agenda 30<sup>th</sup> November</li> <li>V. KBC – Notes from Meeting with Chief Constable 23<sup>rd</sup> October</li> <li>VI. NALC – Friday Round Up</li> </ul> <p>Cllr Garratt had attended the Rural Forum meeting on 30<sup>th</sup> November. He reported briefly on Rural Broadband and the sponsoring of PCSO's. He informed the Council that a visit to a 101 centre was being arranged in the new year. Cllr Hinxman expressed an interest in attending this visit.</p> <p>Full minutes of this meeting can be found on Kettering Borough Council's website <a href="http://www.kettering.gov.uk/meetings/committee/19/rural_forum">http://www.kettering.gov.uk/meetings/committee/19/rural_forum</a></p>	
747	<p><b>New items for inclusion on the agenda for the next Parish Council meeting:</b></p> <p>Village Survey Item – Traffic Calming</p>	
748	<p><b>Date of next meeting:</b></p> <p>Wednesday 7<sup>th</sup> February 2018 at 7.30 pm</p>	

The Meeting Closed at 9.21 pm

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